



PAKISTAN KIDNEY AND LIVER INSTITUTE AND RESEARCH CENTER



Pakistan Kidney and Liver Institute and Research Center (PKLI & RC) is working as a body corporate through Pakistan Kidney and Liver Institute and Research Center Act 2019 (the Act) passed by the Provincial Assembly of Punjab. PKLI & RC is overseen by an independent Board of Governors constituted through the said Act.

We are pleased to offer following positions for qualified candidates:

MEDICAL SERVICES				
UROLOGY				
Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Consultant Urology	1	American Board Certified or MS/MRCP/FRCS with CCST Certification/CCT (UK/Ireland) or FCPS Urology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years • Scientific publication in the relevant specialty will be preferred.
NEPHEROLOGY				
Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Consultant Nephrology	1	American Board Certified or MRCP/FRCS with CCST Certification/CCT (UK/Ireland) or FCPS Nephrology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years Experience & Certification in Interventional Nephrology will be preferred.
2	Registrar Nephrology	2	FCPS all requirement completed for final exam/ equivalent	Completed all training requirements for FCPSII or Equivalent in Nephrology
3	Clinical Coordinator Nephrology	1	Nurse with Bachelors Degree	2 Years Nursing Experience
PAEDIATRICS				
Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Clinical Fellow Paeds ICU	2	FCPS Paeds Medicine/MD Paeds Medicine or equivalent	1 year experience in Paeds Medicine

**NUCLEAR MEDICINE**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Senior Registrar Nuclear Medicine	1	FCPS Nuclear Medicine or equivalent	Fresh

**ANAESTHESIA**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Registrar Anaesthesia	8	FCPS all requirement completed for final exam/ equivalent	Completed all training requirements for FCPSII or equivalent in Anaesthesia

**GASTROENTEROLOGY**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Registrar Gastroenterology	2	FCPS all requirement completed for final exam/ equivalent	Completed all training requirements for FCPSII or equivalent in Gastroenterology

**MSA**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Medical Officer	30	MBBS with House Job or equivalent. Candidate must have valid PMC registration.	Fresh

**LABORATORY/PATHOLOGY**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Consultant Chemical Pathology	1	American Board Certified or MRCP/FRCS with CCST Certification/CCT (UK/Ireland) or FCPS Chemical Pathology with 3 years post fellowship experience or equivalent.	Level I: Less than 5 years Level II: 5 – 10 years Level III: 10 – 15 years Level IV: More than 15 years
2	Registrar Pathology (Histopathology)	1	FCPS all requirement completed for final exam (Histopathology)	Completed all training requirements for FCPSII in Pathology (Histopathology)
3	Manager Pathology	1	Master's degree/Bachelor's Degree (Hons) in Medical Laboratory Technology	8 Years relevant post qualification experience out of which 3 Years leading role experience
4	Assistant Manager Laboratory	3	Master's degree/Bachelor's Degree (Hons) in Medical Laboratory Technology	6-7 years relevant post qualification experience and out which 3 years supervisory or leading experience

5	<b>Senior Medical Lab Technologist:</b> - Hematology - Blood Bank - Immunology - Histopathology	1 1 2 1	B.Sc in relevant field.	5 Years relevant post qualification experience.
6	<b>Medical Lab Technologist:</b> - Chemistry - Molecular - Hematology - Blood Bank - Immunology - Microbiology - POCT	1 1 2 1 1 2 1	B.Sc (Hons) MLT or equivalent in relevant field	1-3 years relevant post qualification experience
7	<b>Medical Lab Technician:</b> - Histopathology - Immunology	1 1	Diploma in Relevant Field	1 year relevant post qualification experience
8	Medical Transcriptionist Histopathology	1	Bachelors / Masters in relevant field	3 years relevant post qualification experience
9	Phlebotomist	6	Diploma in relevant field	1 year relevant post qualification experience

### NURSING

Sr. #	Job Title	No of Posts	Qualification	Experience
1	Operation Theatre Technician	1	FA / FSC + Relevant Diploma or BA / BSc + Relevant Diploma or BSc (Relevant Specialty)	At least 1-5 years relevant post qualification experience. (Good Interpersonal, communication & Computer skills, teamwork, infection control practices)
2	CSSD Technician	4	FA / FSC + Relevant Diploma or BA / BSc + Relevant Diploma or BSc (Relevant Specialty)	At least 1-5 years relevant post qualification experience. (Good Interpersonal, communication & Computer skills, teamwork, infection control practices)

3	Senior Endoscopy Technician	2	Matric + Relevant Diploma or FA / FSC + Relevant Diploma or BA / BSc + Relevant Diploma or BSc (Relevant Specialty)	More than 5 years relevant post qualification experience
4	Dialysis Technician	8	FA / FSC + Relevant Diploma or BA / BSc + Relevant Diploma or BSc (Relevant Specialty)	At least 1-5 years relevant post qualification experience. (Hemodialysis expertise)

**CRITICAL CARE**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	ICU Technologists	1	Bachelor degree In Emergency and Intensive care Technology.	At least 3-5 years relevant post qualification experience. (Knowledge in general clinical services, Strong organizational and interpersonal skills, Ability to work independently and ability to manage multiple responsibilities.)
2	Respiratory Therapist	3	B.Sc. (Hons)/B.Sc. Associate Degree in Respiratory Therapy /Post Graduate Diploma in Respiratory Therapy.	At least 3-5 years relevant post qualification experience. (Knowledge in general clinical services, Strong organizational and interpersonal skills, Ability to work independently and ability to manage multiple responsibilities.)

**NON-CLINICAL SERVICES**

**ENGINEERING**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Head Technician Medical Gasses	1	Diploma in Mechanical/Electrical	More than 5 Years relevant Post qualification experience
2	Head Technician Fire Alarm	1	Diploma in Electronic/Electrical	More than 5 Years relevant Post qualification experience
3	Technician Fire Alarm	5	Diploma in electronic/Electrical	At Least 1-5 Years relevant post qualification experience
4	Supervisor EHS	1	Bachelor's Degree	2 Years relevant post qualification experience

**SUPPLY CHAIN**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	General Manager Supply Chain	1	Master's degree/Bachelor's Degree (Hons) (Supply Chain Management) from HEC Recognized Institute	At least 10 Years relevant post qualification experience out of which 5 Years leading role experience
2	Executive Supply Chain	10	Master's degree/Bachelor's Degree (Hons) (Supply Chain Management) from HEC Recognized Institute	At least 2 years of post qualification experience in relevant field
3	Assistant Supply Chain	18	At least Intermediate qualification	Fresh, 4 to 12 weeks internship in relevant field will be preferable

**HOSPITAL DIRECTOR SECRETARIATE**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Coordinator HD Secretariate	1	Masters/Bachelor's Degree	Fresh, 4 to 12 weeks internship will be preferable

**MEDICAL DIRECTOR SECRETARIATE**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Assistant Manager MSA	1	16 years or Higher Education in Clinical /Health/Management/Quality related field	At least 5 years post qualification experience in Quality Assurance Work experience in JCIA Accredited Hospital will be preferred
2	Clinical Governance Coordinator	2	BDS/MBBS with MPH or MHA	At least 2-5 Years Post Qualification Experience in Clinical or Quality Assurance
3	Data Analyst	1	Bachelor's (Hons)/Masters in Computer Science	At least 5 years post qualification experience in data Analyst or in a relevant field Work experience in JCIA Accredited Hospital will be preferred

**PHARMACY**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Manager Pharmacy	1	Master's in clinical pharmacy/Pharmacology OR Pharm D (Preferably from a Foreign University) Valid License from Pharmacy Council.	8 years relevant post qualification experience

**MARKETING**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Senior Executive Media Production	1	Master's degree/Bachelor's Degree (Hons) in relevant field from HEC Recognized Institute	4 Years relevant post qualification experience
2	Executive Marketing	1	Master's degree/Bachelor's Degree (Hons) in relevant field from HEC Recognized Institute	2 Years relevant post qualification experience
3	Photographer	1	Bachelor's/Masters degree	2 Years of relevant post qualification experience

**HUMAN RESOURCES**

Sr. #	Job Title	No. of Posts	Qualification	Experience
1	Senior Manager HR	1	Master's degree/Bachelor's Degree (Hons) with specialization in Human Resources from HEC recognized Institute International Certification in Human Resources will be an advantage	10 Years post qualification experience in the field of HR, out of which at least 5 years should be in a leading role. Healthcare background will be an advantage. Must be proficient in MS Office
2	Sr. Executive Human Resource	1	Master's degree/Bachelor's Degree (Hons) with specialization in Human Resources from HEC recognized Institute International Certification in Human Resources will be an advantage	4 Years post qualification experience in HR. Experience is required. Must be proficient in MS Office.
3	Executive Human Resource	4	Master's degree/Bachelor's Degree (Hons) with specialization in Human Resources from HEC recognized Institute International Certification in Human Resources will be an advantage	At least 2 Years post qualification experience in the field of HR. Must be proficient in MS Office
4	Coordinator Human Resource	1	Bachelor's Degree from an HEC recognized Institute	0-1 year post qualification experience in administrative/secretarial work. Experience of taking minutes, making presentations and arranging meetings is required. Must be proficient in MS Office.

**ADMINISTRATION**

Sr. #	Job Title	No. Of Posts	Qualification	Experience
1	Laundry Operator	7	Diploma in relevant field	3 year relevant post qualification experience
2	Driver	1	Middle / Matric with valid driving license (PSV/HTV)	3 year relevant post qualification experience
3	Housekeeping Supervisor	3	Bachelor's Degree	2 Years relevant post qualification experience

4	Supervisor Admin	1	Bachelor's Degree	2 Years relevant post qualification experience
5	Executive Admin	3	Master's degree/Bachelor's Degree (Hons) from HEC Recognized Institute	At least 2 years post qualification experience.
6	Housekeeping Aide/Cleaner	26	Middle preferably	At least 1 year experience in Housekeeping Services

### REGISTRATION & CENTRAL COMMAND

Sr. #	Job Title	No. Of Posts	Qualification	Experience
1	Telephone Operator	1	Intermediate preferably Bachelor's Degree	At Least 1 year relevant post qualification experience

### FOOD & NUTRITION SERVICES DEPARTMENT

Sr. #	Job Title	No. Of Posts	Qualification	Experience
1	Senior Manager FNSD	1	Master's degree/Bachelor's Degree (Hons) in Food and Human Nutrition	At Least 10 years post qualification experience, in any private or public Sector healthcare institution with a minimum

### FINANCE

Sr. #	Job Title	No. Of Posts	Qualification	Experience
1	Finance Coordinator	3	Bachelors/Masters	Fresh
2	Billing executives	10	Bachelor's Degree preferably B.Com	At least 2 Years relevant Post qualification experience
3	Assistant Manager (SSP)	1	Master's degree/Bachelor's Degree (Hons) in Finance	At least 5 Years relevant Post qualification experience

- Market-based competitive salaries will be offered.
- Only shortlisted candidates will be contacted. No TA/ DA will be admissible for the interview.
- PKLI&RC has the right to increase or decrease the number of positions at any time based on its need.
- Candidates selected for an interview will be required to provide information, including relevant documentation and experience certificates of qualifications etc.
- Candidates who do not meet the selection criteria, need not apply.
- [Apply online job portal at: https://jobs.pkli.org.pk:440/](https://jobs.pkli.org.pk:440/)
- Only ONLINE applications will be entertained.
- Employees from Government Institutes must send their application along with fresh NOC, issued by the concerned department.
- Applications after the due date will not be entertained.
- The age limit is 18 to 62 Years, except staff nurses.

- The applicants who have applied earlier need to apply again.
- The candidates who will not fulfil the required eligibility criteria can be cancelled at any stage during the process of selection or subsequently.
- **Deposit an application processing fee of Rs.3,000/- (non-refundable) against each post for doctors and Rs.500/- (non-refundable) for other positions through bank deposit slip at Bank of Punjab, Account No. 6580008550400058 OR deposit the same amount in ONLINE account PK51BPUN6580008550400058 under account title Pakistan Kidney and Liver Institute and Research Center.**  
The application fee is not being received through "Raast online transfer app" **temporarily** because the paying persons are not identifiable with this mode of payment.
- Upload screenshot of online transaction or picture of bank slip while applying for an online position.
- PKLI&RC is an 'Equal Opportunity Employer'.
- The last date to apply is 22nd May, 2023.

**Human Resource Department Pakistan Kidney and Liver Institute and Research Centre (PKLI & RC)**  
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